



Trip Volunteer Code of Conduct

As a Nayamba Trust trip volunteer, you are required to abide by the charity's policies and procedures and to ensure your conduct is in keeping with the charity's values and aims. The aim of this Code of Conduct is to formalise the standards of behaviour for our trips.

As a trip volunteer:

I will treat all people equal, fairly and with respect and dignity and recognise the professional opinion of others. I will work with others in an open and participative way. I will help shape plans for my activities on the trip but I recognise that the trip leader will take overall responsibility for the programme and I will be flexible and willingly cooperate within the team.

I recognise that as a visitor I will be seen as a role model, not only by teachers and pupils during the day but by the wider community in the evenings. I will therefore ensure that my personal and professional conduct is, and is seen to be, of the highest standards. This will include always speaking respectfully to others and about others, restricting our alcohol consumption within an evening (as agreed during trip planning) and dressing modestly. If I am unable to refrain from smoking for the duration of the trip I will only smoke in a private area, where I am unobserved by others and never at the school. As this is a working trip, I will not start any romantic relationships.

I take responsibility for knowing my timetable for each given day and ensuring I am at the right place by the right time, being aware that plans may change as the week progresses. As the host families start their days early I will respect their privacy in the evenings and return to my accommodation after dinner but no later than 10pm.

I will remember that within the homes there are staff who are mostly connected to the school. I will therefore be mindful of this when discussing the events of the day. I recognise that the staff are there to run the household but I will do all I can to not be an additional burden to them (For example keeping my room tidy and only putting bare essentials out for laundry).

I will ensure that at least one other member of the group is aware of my location at all times.

While at Nayamba School I will ensure I do not spend any time alone with a child, if I am working with a group of children I will be within sight and hearing distance of another adult.

If there are any issues that arise or points of contention with anyone during the trip (hosts, teachers, pupils, other volunteers) I will bring this to the trip leader. I will not deal with this directly myself.

I understand that if I break any of the above rules or do something that could bring The Nayamba Trust into disrepute or affect the safety of myself or anyone else, the group leader has the right to change my role on the trip. In extreme cases I might be required to leave the group and take alternative accommodation until the flight home. Any expenses incurred would be mine alone.